

**Eastern Kentucky University**  
Policy and Regulation Library**9.1.1P**

**Volume 9, Volume Title: Safety, Security and Environment**  
Chapter 1, Chapter Title: **Alcohol on Campus**  
Section #, Policy Name: **Consumption and Serving of Alcoholic Beverages on Campus**  
**Approval Authority: Board of Regents**  
**Responsible Executive: University Counsel**  
**Responsible Office(s): University Counsel**  
**Effective: 9/19/09**      **Expires: N/A**  
**Last Revised: 12/4/03**      **Next Review Date: 9/19/12**

## Consumption and Serving of Alcoholic Beverages on Campus

### Statement

The possession and/or consumption of alcoholic beverages on Eastern Kentucky University property is subject to Kentucky statute and University regulations developed in keeping with this policy. All members of the Eastern community are expected to obey these laws and regulations. Eastern desires to provide an environment for underage students where alcohol is not made available, and alcohol education and counseling programs are promoted.

### Entities Affected

- Entire Campus Community
- Campus visitors

### Background

Not Applicable.

### Procedures

Consistent with the philosophy stated in the Policy Statement, the Board of Regents requires compliance with the following:

- A. Use of alcoholic beverages on Eastern Kentucky University property must not violate state and local laws, University regulations or procedures developed and approved by the President to implement this policy.
- B. The possession or consumption of alcoholic beverages on University property or in any University building **is strictly prohibited with the exception of those locations and circumstances set forth in Appendix A.**

**Use in residence halls, offices, and classrooms is strictly prohibited.**

- C. Alcoholic beverages may be served and consumed at official University functions and approved non University functions only inside specific reserved locations outlined in Appendix A or other such locations as the President might approve. Such service shall be in compliance with regulations and procedures approved by the President for implementation of this policy. Such regulations and procedures shall include and be consistent with the following provisions:

**Applicability:** The President has designated responsibility for the regulation of the service and consumption of alcoholic beverages on the Eastern Kentucky University campus to the University Counsel. The policy of the Board applies to all persons and entities to all University owned and/or operated facilities.

**Limitation:** Common alcohol sources (i.e., kegs, beer balls, party punches, champagne fountains, etc) are strictly prohibited. Alcoholic beverages to be served are restricted to wine (including champagne), and beer. All alcohol must be served through a licensed provider as outlined below:

**Licensing, Permit, and Certification Requirements:**

- a. Alcohol may be served as a part of an event approved under the provisions of this Policy only if provided and served by a licensed server.
- b. General:  
No person attending the event will be permitted to bring his/her own beverages. The sponsor must obtain, or ensure that its caterer obtains, the applicable ABC permits under Chapter 243 of the Kentucky Revised Statutes and must submit a copy of such permit to the University Counsel at least 10 business days prior to the event. In addition, the sponsor must obtain, or ensure that its caterer obtains, evidence that the server has a current certificate of completion from S.T.A.R. or TIPS and must submit a copy of such certificate to the University Counsel at least 10 days prior to the event.
- c. Specific Requirements:  
The following permits are required for specific types of events as noted:

Event Type	Statutory Requirement	EKU Requirement
Private event - no fee charged	No license required	S.T.A.R. or TIPS server certification required
Private event - fee charged	Caterer's license (KRS 243.033) OR special temporary event issued pursuant to applicable KRS	S.T.A.R. or TIPS server certification required
Public event – fee charged	Caterer's license (KRS 243.033) OR special temporary event issued pursuant to applicable KRS	S.T.A.R. or TIPS server certification required
Public event – no fee charged	Prohibited by KY statutes	Prohibited by EKU policy

- d. **Additional Precautions May Be Required:** The University reserves the right to require additional precautions such as greater limitations on time of service, or the use of security to assist in ensuring compliance with this policy.

**Sponsor Required:** Every event at which alcoholic beverages will be served must have a designated sponsor. The sponsor may be either an individual of at least 21 years of age or an organization or association. If the sponsor is an organization or association, the sponsor must designate an individual who is at least 21 years of age to assume responsibility on behalf of the sponsor ("Organizer/On-Site Contact"). The sponsor is responsible for:

- Ensuring compliance with the Eastern Kentucky University Alcohol Policy and all pertinent state and local laws governing possession and consumption of alcoholic beverages.
- Executing and submitting to the University Counsel a Request for Approval to Serve Alcoholic Beverages at least 10 working days prior to the event. Approval will be granted only if the University Counsel is satisfied that the requirements of this policy will be met.
- Any failure of its Organizer/On-Site Contact to ensure compliance with this Policy.
- Indemnifying the University for any losses resulting from noncompliance with this policy.

**The University As Sponsor:** No one may represent the University (or any of its subsidiary departments and offices) as the sponsor of an event at which alcoholic beverages are served without express written permission from the appropriate Vice President. Students and/or student organizations are prohibited from sponsoring events where alcohol will be served.

**Places Where Alcohol May Be Served:** Without the approval of the President for an exception, alcohol may be served only in those facilities identified in **Appendix A**. The provision, possession, and consumption of alcohol in all other campus facilities is prohibited, with the exception of the instructional use of alcoholic beverages in the College of Justice and Safety and the Department of Criminal Justice Training.

**Sale of Alcohol Prohibited:** The sale of alcoholic beverages is prohibited at any event on campus except as permitted pursuant to a lawfully issued license in accordance with the provisions of Kentucky Revised Statute 243.033 (governing caterers) or Kentucky Revised Statutes 243.260 (governing special temporary licenses) and the regulations issued pursuant thereto.

**Service of Alcohol to Minors Prohibited:** Consumption of alcoholic beverages is limited to persons 21 years of age or older. No one under the age of 21 shall be served alcoholic beverages.

**Food and Non-alcoholic Beverages Must be Made Available:** Alternate non-alcoholic beverages and food must also be provided at any event at which alcoholic beverages are served.

**Attendance Limited to Invited Guests:** Events at which alcoholic beverages are served will be closed except for those persons specifically invited.

**Event Advertising and Promotion:** Promotions and advertisements for events shall not be permitted to indicate that alcohol will be served or consumed.

**Alcohol Must Remain In Designated Space:** Alcoholic beverages may not be carried or consumed outside rooms or areas designated and approved for a specific event.

**Intoxicated Persons May Not Be Served:** Intoxicated persons shall not be served or permitted to consume alcoholic beverages on the premises.

**Time of Service Limited:** Alcoholic beverage service will be limited to a total of not more than three (3) hours at an approved event. In addition, the service of alcohol will conclude one hour prior to the scheduled conclusion of the event.

**Involvement of Facilities Coordinator:** Persons or organizations wishing to use one of the designated facilities under this policy should consult with the coordinator of such facility for additional instructions or information prior to submitting a Request for Approval to Serve Alcoholic Beverages to the University Counsel.

**Approval Process:** Any person or organization wishing to sponsor an event on campus under the provisions of this Policy must complete a Request for Approval to Serve Alcoholic Beverages, which may be obtained from Continuing Education and Outreach, the Office of the University Counsel, or found at [www.forms.eku.edu](http://www.forms.eku.edu). Any sponsor from outside the University is required to make all arrangements under this Policy through Continuing Education and Outreach. Sponsors from within the University must obtain the approval of the appropriate Vice President prior to submission of the form.

**Tailgating:** Tailgating has become a popular adjunct to athletic event attendance and is permitted at Eastern Kentucky University in the Colonel Club and Alumni Coliseum Parking Lots. Persons planning to tailgate do not have to get prior approval or secure the services of a licensed provider. **Please review the University's Tailgating Regulation (9.#.#).**

## Definitions

**FEE:** refers to any admission, donation and/or any monies paid by attendees to participate in an event.

**LICENSED SERVER:** an individual who has received certification through an educational program designed for individuals who serve and sell alcoholic beverages. S.T.A.R. and TIPS certifications are currently acceptable programs; certifications from other programs may be deemed acceptable after review by University Counsel.

**ORGANIZER/ON-SITE CONTACT:** Individual, group or organization responsible for organizing, coordinating and communicating all conference and event logistics. Organizer/On-Site Contact may be EKU Faculty, staff or student or an external constituent. Organizer/One-Site Contact must be present at the event. At times, the Organizer/On-Site Contact and Sponsor are the same individual, group or organization.

**PRIVATE EVENT:** an event that may be attended by invitation only and is not advertised to the general public.

**PUBLIC EVENT:** an event open to the public and anyone is allowed to attend.

**SERVER TRAINING IN ALCOHOL REGULATIONS (S.T.A.R.):** A voluntary educational certification program offered by the Commonwealth of Kentucky for the purpose of educating individuals who sell and serve alcoholic beverages in Kentucky. Training is not mandated by the Commonwealth.

**SPONSOR:** Individual, group or organization (may be internal or external) who is ultimately responsible for the conference or event, including financial and legal obligations for using campus facilities and/or other services and resources. At times, the Organizer/On-Site Contact and Sponsor are the same individual, group or organization.

**TRAINING FOR INTERVENTION PROCEDURES (TIPS)** A voluntary educational certification program designed to educate people who sell and serve alcoholic beverages through on-line or in person training.

## Responsibilities

See "Procedures".

## Violations of the Policy

Any person or organization that violates this Policy in the sponsoring of an event on campus where alcoholic beverages are served may be barred by the University from the sponsorship of further events on campus. The University reserves the right, in its sole discretion, to terminate the service of alcohol at any event on University property.

## Interpreting Authority

Executive Vice President for Administration

## Statutory or Regulatory References

Kentucky Revised Statutes Chapters 241-244  
Kentucky Revised Statute 243.033 (governing caterers)  
Kentucky Revised Statute 243.260 (governing special temporary licenses)

## Relevant Links

Request for Approval to Serve Alcoholic Beverages Form ([LINK](#))

Appendix A

## Policy Adoption Review and Approval

November 8, 2002 Approved by Board of Regents  
December 4, 2003 Modification Approved by Board of Regents  
September 1, 2009 Recommended by Administrative Council  
September 15, 2009 Recommended by President's Cabinet  
September 19, 2009 approved by Board of Regents

### Eastern Kentucky University Consumption and Serving of Alcoholic Beverages on Campus Appendix A

Alumni Coliseum Parking Lot

Campbell  
Giles Gallery  
Lobby

Center for Performing Arts (Under Construction)  
Lobby

Fitness and Wellness Center  
President's Box

Keen Johnson  
Walnut Hall  
Faculty Lounge  
Hall of Distinguished Alumni  
Ball Room (including all wings)  
Lobby

Moberly  
Multipurpose Room

Perkins  
Quads (A-D)  
Foyer/Lobby  
Planetarium  
Outdoor plaza

Stratton

Cafeteria

Student Services Building

First floor lobby